



STATE CONTROLLER'S OFFICE  
PERSONNEL AND PAYROLL SERVICES  
PAYROLL PROCEDURES MANUAL INFORMATION REQUEST

**TO: PPM COORDINATOR**

PPSD Statewide Training Unit  
300 Capitol Mall Rd, 9th Floor Suite 916  
Attn: Chaa'ka Montgomery  
(916) 324-2532  
[cmontgomery@sco.ca.gov](mailto:cmontgomery@sco.ca.gov)

**SUBMIT PPM REVISIONS/SUGGESTIONS FOR CLARIFICATION**

**Be sure to identify the Section, Sub-Section Number and the Subject.**

SEND TO: PPM Coordinator – Chaa'ka Montgomery  
State Controller's Office  
PPSD, Statewide Training  
P.O. Box 942850,  
Sacramento, CA 94250-5878

FROM:

Requestor Name		Date	
Agency		Unit Name	
Phone		E-mail	