

## CalATERS-Global Expense Summary

### REPORT INFORMATION

**Name** Betty T Yee  
**Expense Dates** 04/07/16-04/07/16  
**Form ID** TEA001176607  
**Approver** Thomas J Yowell  
**Start Date/Time** 04/07/16 / 1300  
**End Date/Time** 04/08/16 / 0730  
**Trip Location** Los Angeles, CA  
**Purpose of Trip**  
**Authorization #/ Trip #** /

### REPORT TOTALS

**Report Total** 414.88 USD  
**Department Paid** 276.05 USD  
**Advance Schedule Amount** 0.00 USD  
**Amount Due Employee** 138.83 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
04/07/16	Airfare - Commercial	276.05	Department Paid	United States (US)	1.00		276.05
04/07/16	Lodging	138.83	Corporate Card	United States (US)	1.00		138.83

### Expense Sub-Totals

**Airfare -** 276.05  
**Commercial**  
**Lodging** 138.83

### Review Items - Exceptions and Questions

Text	Response	Policy
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Approvers should verify lodging was obtained in a designated high cost county.

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## CalATERS-Global Expense Summary

### REPORT INFORMATION

**Name** Betty T Yee  
**Expense Dates** 04/16/16-04/16/16  
**Form ID** NCI001182857  
**Approver** Thomas J Yowell  
**Start Date/Time** 04/16/16 / 0735  
**End Date/Time** 04/16/16 / 1830  
**Trip Location** Beverly Hills, CA  
**Purpose of Trip** Give Keynote Address at Committee  
of 100 2016 Annual Conference  
**Authorization #/ Trip #** /

### REPORT TOTALS

**Report Total** 337.96 USD  
**Department Paid** 176.96 USD  
**Advance Schedule Amount** 0.00 USD  
**Amount Due Employee** 161.00 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
04/16/16	Airfare - Commercial	176.96	Department Paid	United States (US)	1.00		176.96
04/16/16	Airfare - Commercial	161.00	Corporate Card	United States (US)	1.00		161.00

### Expense Sub-Totals

**Airfare -** 337.96  
**Commercial**

### Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	No The Controller was not a registered conference attendee, speaker only.	5:3b

Receipt and travel itinerary required for this expense item.

ER Department  
Policy #1