

## CalATERS-Global Expense Summary

### REPORT INFORMATION

<b>Name</b>	Karen Greene Ross
<b>Expense Dates</b>	06/20/16-06/21/16
<b>Form ID</b>	TEA001264689
<b>Approver</b>	Thomas J Yowell
<b>Start Date/Time</b>	06/20/16 / 1600
<b>End Date/Time</b>	06/21/16 / 1830
<b>Trip Location</b>	San Francisco
<b>Purpose of Trip</b>	Bay Area Women's Summit
<b>Authorization #/ Trip #</b>	/

### REPORT TOTALS

<b>Report Total</b>	469.16 USD
<b>Department Paid</b>	0.00 USD
<b>Advance Schedule Amount</b>	0.00 USD
<b>Amount Due Employee</b>	469.16 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
06/20/16	Lodging	259.89	Cash	United States (US)	1.00		259.89
06/20/16	Dinner	23.00	Cash	United States (US)	1.00		23.00
06/20/16	Incidentals	5.00	Cash	United States (US)	1.00		5.00
06/20/16	Bridge Tolls	5.00	Cash	United States (US)	1.00		5.00
06/20/16	Bridge Tolls	6.00	Cash	United States (US)	1.00		6.00
06/20/16	Personal Auto Mileage	46.44	Cash	United States (US)	1.00		46.44
06/21/16	Parking, Auto	53.58	Cash	United States (US)	1.00		53.58
06/21/16	Parking, Auto	23.00	Cash	United States (US)	1.00		23.00
06/21/16	Personal Auto Mileage	47.25	Cash	United States (US)	1.00		47.25

### Expense Sub-Totals

<b>Bridge Tolls</b>	11.00
<b>Dinner</b>	23.00
<b>Incidentals</b>	5.00
<b>Lodging</b>	259.89
<b>Parking, Auto</b>	76.58
<b>Personal Auto Mileage</b>	93.69

### Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new